

Over 20 years
experience with
Business
&
15 years
experience with
computers

Business & Computers, Inc.
13839 Mur-Len Rd, Suite M
Olathe, Kansas 66062

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**Addendum "A" for the agreement between
Builders Group and Business & Computers, Inc.
See letter dated January 22, 2004**

Jobs will have:

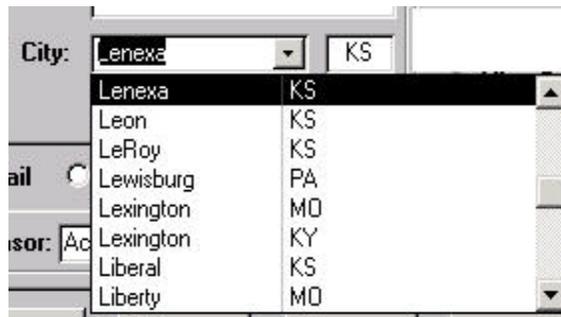
- 1) A Query Form for looking up Jobs (where "Lookup Available" = yes)
- 2) The main form showing the fields documented below.
- 3) A Print Button to bring up a "Print Menu". The "Print Menu" will show all the reports available for Jobs and allow the user to print or print preview the records looked up.
- 4) Faxing *is Not* included in this bid.
- 5) Dates will be shown as Jan-12-2004 May-05-2004 Dec-25-2004

Note:

Option Group: --> A group set at the time the program is written - User can pick one of the items in the list.



Combo Box: --> User can pick one of the items in the list. The list consists of a separate table of items in which the users can add items as time goes on. You must go to the menu in order to add to list.



	A	B	C	D	E	F	G	H	I	
44	tbl_Invoice	Invoices								
45	See Note in Column "G" Below	Name		Type	Length	Lookup Available	Comments			
46		Inv_Number	Special Counter			Yes	Required			
47		Company_IdTT	Text	7			Required <i>Lookup from tbl_Companies</i>			
48		Bill_Company			Yes/No		Required			
49		Individual_IdTT	Text	7			Required <i>Lookup from tbl_Individual</i>			
50		Job_Order#	Text	15						
51										
52			Dt_Inv	Date			Yes			
53			Due Date	Date			Yes			
54			Dt_Partial_Paid	Date			Yes			
55		Dt_Paid	Date			Yes				
56	be nice to connect Department and profit centers	Invoice_Status	Number (Ing Int)			Yes	Requ	Option Group		
57		Company_to_Bill	Number (Integer)	2		Yes	Requ	Invoice Created	Combo Box Advertising Yearly Builder Dues Yearly Associate D Housing Units Permit Reports SMC Materials Seminars Dinner Meeting Misc	
58		Department	Number (Integer)	2		Yes	Required	Invoice Checked		
59		Notes	Memo					Invoice Printed		
60		Adjustments - plus or minus \$1.00	Currency	8				Partial Paid		
61		Membership needs to be Updated	Yes/No			Yes		Paid		
62		Last_Updated	Date/Time	8				Void		
63		Updated_by	Text	50						
64		Sales_Person	Number (Integer)	2		Yes				
65		Sales_Tax	Currency							
66	Discount - Entered from deposit only	Currency				Yes				
67								Combo Box Blow, Joe Peters, Mary Smith, Sam		
71	Stored in other tables - Shown and / or lookup in this Area									
72	tbl_Individual									
73	Name			Lookup Available						
74	Ind_IdT									
75	First_Name									
76	Last_Name			Yes						
77	Mail_Add1									
78	Mail_City									
79	Mail_ZipCode									
81	tbl_Companies									
82	Name			Lookup Available						
83	Co_IdT									
84	Co_Alpha_Name			Yes						
85	Mail_Add1									
86	Mail_Ciy									
87	Mail_ZipCode									
89	Sub Form - Products of Invoice (See Subforms in Current Applications) - Limited to Department									
90	Name		Type	Length						
91	Inv_Number_T		Number (Ing Int)							
92	Product_IdTT		Text	7						
93	Quantity		Number (Double)	8						
94	Unit_Price		Currency	8						
96	Stored in other tables - Shown in subform									

Note:
 a User can Pick an individual (eg Larry Gordon)
or
 a Company - (eg Business & Computers)
Not Both

	A	B	C	D	E	F	G	H	I
97		Product Description	Text	40					
98									
99		Special Things that can be done							
100		Look up Company bills only or a Company and all associated individuals - think about alias companies							
101		Add Customers and Products from invoice form							
102		Void Invoice - some Security							
103		Start with Invoice #100							
104		Some Internal reports rounded to nearest dollar - Stated on report "Rounded to Nearest \$"							
105		Past Due 1 day after Due Date - Over 30 30 days afted due date							
117									
118									
119		tbl_Products							
120									
121									
122									
123									
124									
125									
126									
127									
128									
129									
130									
131									
132									
133									
134									
135		tbl_Computer Deposits							
136									
137									
138									
139									
140									
141									
142									
143									
144									
145									
146									
147		Can Mark X on Deposit bring up all companies or just HBA or CMB or Build Pack							
148									
149									
150									

Name	Type	Length	Lookup Available
Product_Id	Number (Long)	4	
Product_IdT	Text	7	Yes
Product	Text	60	
Unit_Price	Currency	8	
Profit_Center/Job	Number (Integer)	2	Yes
Discontinued	Yes/No	1	
Department	Number (Integer)	2	Yes
Notes	Memo	-	
Last_Updated	Date/Time	8	
Updated_by	Text	50	

Combo Box	Combo Box
Education	Advertising
Home Show 199	Yearly Builder Dues
Home Show 199	Yearly Associate D
Spring Tour 199	Housing Units
Spring Tour 199	Permit Reports
Permits	SMC
	Materials
	Seminars
	Dinner Meeting
	Misc

Name	Type	Length	Lookup Available
Deposit_Number	Text	8	Yes
Inv_Number_T	Text	8	
How Paid	Text	10	Yes
CC_No / Check_No	Text	19	
Name_On_Card	Text	30	Yes
Date_CC_Expires	Date/Time	8	
Authorization	Text	20	Yes
Paid_Amount	Currency	8	

Combo Box
Cash
Check
Am Xpres
Mstr Chrg
Visa

	A	B	C	D	E	F	G	H	I
151									
152									
153	I will implement the Accounts Receivable System designed on these pages, along with a maximum of 10 reports and do it for the remainder of the budget in Step #J of the "Pick out, implement, and connect, the Accounting Software".								
154									
155									
156									
157	A) <u>Make an Invoice for Builder and Associate Membership from the Company Table</u>								
158	I will design a program in which memberships that expire for a particular month - can be made into an invoice automatically								
159	Will work with Builder Membership and Associate membership only								
160									
161									
162	B) <u>Update a Company when we pay invoices</u>								
163	1) When a Company is billed for a Builder Membership or an Associate Membership with the operation discussed in "A" above, those invoices and only those invoices will update the Company record.								
164									
165									
166	2) Only one field per Company Record will be updated:								
167	a) If the invoice is <u>Paid</u> , one year will be added to the current Expire Date								
168	b) If the invoice is <u>Voided</u> , the Member status will be moved from whatever the current status (Builder Member or Associate Member) to Non Member.								
169	Canceled date is filled in with Today's date								
170									
171	Note: If an invoice is made for builder membership from the normal invoice - this process will not be designed to work. If you make an invoice for a company outside "A" above you probably don't want the system to work. Outside of "A" :A Company renews after an invoice is voided								
172									
173									
174									
175									
176	<u>Deposit</u>								
177	Must be made through the Deposit program								
178									
179									
180									
181									

	A	B	C	D	ReportsE	F	G	H	
1	All reports that have individual name also have Company name								
2	Report #1								
3	Report to Print upon completion of Monthly Make Membership Invoice								
4	Similar to below								
5	Printed 3/20/94 @ 10:24 am								
6	HBA				Date: for May -1-95 to May-31-95				
7	Members Billed				Ran on: #####				
8									
9									
10		<u>Company Name or</u>					<u>Amount</u>		
11	Yearly Builder Dues	ABC Homes					\$350.00		
12		Jones Building Company					\$350.00		
13		Smith Homes					\$350.00		
14		Sub Total Yearly Builder Dues ----->					\$1,050.00		
15									
16									
17	Yearly Associate Dues	Business & Computers					\$350.00		
18		Gordon Energy & Drainage					\$350.00		
19		Peters & Company					\$350.00		
20		Sub Total Yearly Associate Dues ----->					\$1,050.00		
21									
22		Total ----->					\$2,100.00		
23									
24	Report #2								
25	Invoice Printed - Push button - Print all invoices not printed - will write to record & update field to printed								
26									
27	See Attached								
28	Report #3				<u>From Invoice Lookup</u>				
29	Invoice - does <u>not</u> write to record				* One Record				
30					* Print records based on current Lookup				
31	See Attached				(See Fields you can lookup from)				
32	Report #4				<u>From Invoice Lookup</u>				
33	Collection Report - Has each invoice & line items				* One Record				
34	and phone numbers and all contact info				* Print records based on current Lookup				
35	See Attached				(See Fields you can lookup from)				
36	Report #5				<u>From Invoice Lookup</u>				
37	Check Sheet to check invoices - Like old check invoice				* One Record				
38	sheet from Gordon Energy				* Print records based on current Lookup				
39	See Attached				(See Fields you can lookup from)				
40									
41	Report #6				<u>From Invoice Lookup</u>				
42	Sales Report - Department Order				* One Record				
43					* Print records based on current Lookup				
44	Similar to below				(See Fields you can lookup from)				
45	Printed 3/20/94 @ 10:24 am								
46	Sales Report				Date: #####				
47	Department Order								
48									
49									
50	<u>HBA</u>								
51		<u>Company Name or</u>					<u>Pay</u>		
52	<u>Department</u>	<u>Individual Name</u>		<u>Invoice Date</u>		<u>Inv#</u>		<u>Status</u>	<u>Amount</u>
53	Yearly Builder Dues	Business & Compu		May-09-95		12345		Printed	\$3,456.00
54		Gordon, Larry		May-19-95		23455		Not Printed	\$435.00
55		Peters & Company		Apr-20-95		12349		Paid	\$350.00
56		Sub Total Yearly Builder Dues ----->					\$4,241.00		
57									
58	Permit Reports	Peters, Mary		Apr-14-95		23459		Partial Paid	\$40.00
59		Zeda Rough-In		May-09-95		12321		Void	\$350.00
60									

	A	B	C	D	ReportsE	F	G	H	
61							Total ----->	\$390.00	
62									
63							Total ----->	\$4,631.00	
64	Report #7				From Invoice Lookup				
65	Sales Report - Company Indv Order				* One Record				
66					* Print records based on current Lookup				
67	Similar to below				(See Fields you can lookup from)				
68	Printed 3/20/94 @ 10:24 am								
69	Sales Report								
70	Company / Individual Order								
71									
72									
73	Check / CC No								
74	Company Name or				Pay				
75	Individual Name		Invoice Date	Department	Inv#	Status	Amount		
76	Business & Computers		May-09-95	Advertising	12345	Final	\$3,456.00		
77			May-09-95	Yearly Builder Dues	23455	Partial	\$435.00		
78				Sub Total Business & Computers ----->			\$3,891.00		
79									
80	Zeda Rough	87654	May-09-95	Yearly Associate	12349	Final	\$350.00		
81		83212465	May-09-95	Housing Units	23459	Final	\$40.00		
82		12	May-09-95	Permit Reports	12321	Final	\$350.00		
83		345	May-09-95	SMC	23456	Final	\$125.00		
84	Business & Computers	HE	May-09-95	Advertising	12345	Printed	\$3,456.00		
85		HBA	May-19-95	Yearly Builder Dues	23455	Not Printed	\$435.00		
86				Sub Total Business & Computers		HBA ----->	\$3,891.00		
87									
88	Zeda Rough-In	CMB	Apr-14-95	Yearly Associate	12349	Partial Paid	\$350.00		
89		Build Pack	Apr-14-95	Senate Elections	23459	Void	\$40.00		
90		HBA	May-09-95	Permit Reports	12321	Paid	\$350.00		
91		HBA	Jan-01-95	SMC	23456	Paid	\$125.00		
92				Sub Total Zeda Rough-In		CMB ----->	\$865.00		
93									
94									
95							Total ----->	\$4,756.00	
96									
97									
98	Report #8				From Invoice Lookup				
99	Sales Report - Department Order - Summary				* One Record				
100					* Print records based on current Lookup				
101	Similar to below				(See Fields you can lookup from)				
102	Printed 3/20/94 @ 10:24 am								
103	Sales Report								
104	Department Order								
105	Summary								
106									
107	HBA								
108			Department						
109			Yearly Builder Dues					\$4,241.00	
110			Permit Reports					\$515.00	
111									
112									
113			Total for Section ----->					\$4,756.00	
114									
115	CMB								
116			Department						
117			Yearly CMB Dues					\$1,050.00	
118			Yearly CMR Dues					\$1,050.00	
119									
120			Total for Section ----->					\$2,100.00	
121									

	A	B	C	D	ReportsE	F	G	H
122	Total for All Areas -----> \$6,856.00							
123								
124								

	A	B	C	D	ReportsE	F	G	H
125	Report #9				From Invoice Lookup			
126	Accounts Receivable Department Order				* One Record			
127					* Print records based on current Lookup			
128	Similar to below				(See Fields you can lookup from)			
129	Printed 3/20/94 @ 10:24 am							
130	HBA							
131	Accounts Receivable List - Department Order							
132								
133	HBA							
134	Company Name or				Invoice			
135	Department	Individual Name	Invoice Date	Inv#	Status	Amount		
136								
137	Yearly Builder Dues	Business & Compu	Mar-01-95	12345	Printed	\$3,456.00		
138		Gordon, Larry	Mar-11-95	23455	Printed	\$435.00		
139		Peters & Company	Feb-10-95	12349	Printed	\$350.00		
140			Sub Total	Yearly Builder Dues ----->		\$4,241.00		
141		Over 90	Over 60	Over 30	Current			
142		\$-	\$350.00	\$3,891.00	\$-	Total ----->	\$4,241.00	
143								
144	Permit Reports	Peters, Mary	Feb-04-95	23459	Partial Paid	\$40.00		
145		Zeda Rough-In	May-09-95	12321	Printed	\$350.00		
146		Zeda, Jim	Jan-01-95	23456	Printed	\$125.00		
147								
148		Over 60	Over 30	Over 30	Current			
149		\$125.00	\$40.00	\$-	\$350.00	Total ----->	\$515.00	
150								
151								
152		Over 90	\$125.00					
153		Over 60	\$390.00					
154		Over 30	\$3,891.00					
155		Current	\$350.00					
156								
157		Total for Section ----->	\$4,756.00					
158								
159		Total for All Areas ----->	\$4,756.00					
160								
161	Report #10				From Invoice Lookup			
162	Accounts Receivable Company & Individual Order				* One Record			
163					* Print records based on current Lookup			
164	Same as K except in Company Order				(See Fields you can lookup from)			
165								
166								
167	Printed 3/20/94 @ 10:24 am							
168	HBA							
169	Products That have been sold							
170	For Invoices Printed - Partial Paid - or Paid - Voided Invoices not included							
171								
172								
173	Department	Quantity	Products	Average \$	Amount			
174								
175	Yearly Builder Dues	35	Builder Membership	\$325	\$11,375			
176		5	Mailing Only Membership	\$80	\$400			
177		7	Association Membership	\$50	\$350			
178			Sub Total	Yearly Builder Dues ----->	\$12,125			
179								
180	Permit Reports	35	Johnson Co Permit Summary	\$325	\$11,375			
181		26	Johnsom Co Subdivision Quarterly	\$220	\$5,720			
182		15	Jackson Co Subdivision Quarterly	\$125	\$1,875			
183			Sub Total	Permit Reports ----->	\$18,970			
184								

An idea would be to put in profit centers. Just an idea - not mentioned to HBA

	A	B	C	D	ReportsE	F	G	H	
185	Total Amount Owed E.R.S. -->						\$31,095		
186									
187									
188	Report #12								
189	Report to Print upon completion of Computer Deposit								
190									
191	Similar to below								
192	Printed 3/20/94 @ 10:24 am								
193	HBA / CMB / Build Pack								
194	Deposit								
195	Date: #####								
196	Deposit # 1234								
197	<u>This report only 2 Copies Each Time</u>								
198									
199	Company Name or								
200	Individual Name								
201	Check / CC No		Department		Inv#		Full Pay		
202	Partial Pay		Amount						
203	Business & Computers	123456	Advertising	12345	Final	\$3,456.00			
204	Credit Card:	AM Xpress	444-23-45678	Name on Card: Larry Gordon					
205	Gordon, Larry	123456	Yearly Builder Dur	23455	Partial	\$435.00			
206	Peters & Company	87654	Yearly Associate	12349	Final	\$350.00			
207	Peters, Mary	83212465	Housing Units	23459	Final	\$40.00			
208	Zeda Rough-In	12	Permit Reports	12321	Final	\$350.00			
209	Zeda, Jim	345	SMC	23456	Final	\$125.00			
210									
211									
212									
213									
214									
215	Card	Individual Name	Card	CC Number	Authorazation	Expires	Amount		
216	Am Xpres	Business & Compt	Larry Gordon	444-23-45678	12345	May-95	\$3,456.00		
217									
218	Report #13				From Computer Deposit Lookup				
219	Deposits in Company and Individual Order				* One Record				
220					* Print records based on current Lookup				
221	Similar to below				(See Fields you can lookup from)				
222	Printed 3/20/94 @ 10:24 am								
223	HBA / CMB / Build Pack								
224	Deposits - Company / Individual Order								
225									
226									
227	Check / CC No								
228	Company Name or								
229	Individual Name								
230	Date of Deposit		Department		Inv#		Full Pay		
231	Partial Pay		Amount						
232	Business &	123456	May-09-95	Advertising	12345	Final	\$3,456.00		
233		444-23-45678	May-09-95	Yearly Builder Dur	23455	Partial	\$435.00		
234	Sub Total		Business & Computers ----->		\$3,891.00				
235	Zeda Roug	87654	May-09-95	Yearly Associate	12349	Final	\$350.00		
236		83212465	May-09-95	Housing Units	23459	Final	\$40.00		
237		12	May-09-95	Permit Reports	12321	Final	\$350.00		
238		345	May-09-95	SMC	23456	Final	\$125.00		
239	Sub Total		Zeda Rough-In ----->		\$865.00				
240									
241									
242									
243	Report #14				From Computer Deposit Lookup				
244	Deposits in Department Order				* One Record				
245					* Print records based on current Lookup				

	A	B	C	D	ReportsE	F	G	H
246	Similar to below				(See Fields you can lookup from)			
247	Printed 3/20/94 @ 10:24 am							
248	HBA / CMB / Build Pack							
249	Deposits - Department Order							
250								
251								
252	Co:	HBA						
253			Company Name		Check / CC No		Full Pay	
254	Department	Individual Name	Date of Deposit	Inv#	Partial Pay	Amount		
255	Yearly Builder Dues	Business & Compu	123456	12345	Final	\$3,456.00		
256		Gordon, Larry	444-23-45678	23455	Partial	\$435.00		
257		Peters & Company	87654	12349	Final	\$350.00		
258		Sub Total Yearly Builder Dues ----->				\$4,241.00		
259								
260	Permit Reports	Peters, Mary	83212465	23459	Final	\$40.00		
261		Zeda Rough-In	12	12321	Final	\$350.00		
262		Zeda, Jim	345	23456	Final	\$125.00		
263		Sub Total Permit Reports ----->				\$515.00		
264								
265					HBA --->	\$4,756.00		
266					Total ----->	\$4,756.00		
267								
268	Report #15							
269	A Report off of Products That Just shows Products - Departments - profit Centers - and Price per Product							
270								
271								